

Special Announcement!



1292 E. 4th St.
Ainsworth, NE 69210

"UNITED WE SAVE"

Phone: 402-387-1245
Fax: 402-387-2530

December 8, 2005

To: ***ESU Member School District Administrators
ESU Administrators***

RE: ***"Microsoft/NECoop Select"*** Program from **Microsoft** is ***HERE!!***

- 1.) Microsoft currently offers its' software products to educational institutions at discounted prices through volume licensing. Microsoft requires an agreement with an organization such as NE ESU Cooperative Purchasing in order for the schools to qualify for these discounted prices.
- 2.) Since 2002, NE ESU Cooperative Purchasing has held a volume license agreement with Microsoft/Software Plus in order to make these products available to our member districts and ESU's at "education discount" prices.
- 3.) Microsoft is now expanding the eligibility of this agreement to the individual students, faculty, and staff members of all ESU member districts, and ESU's across the state.
- 4.) Your cooperative and the Microsoft organization have worked very hard to make this program as convenient as possible while maintaining the eligibility confirmation process to prevent unauthorized participation.

Purpose: ***Building a Stronger, Smarter Workforce for the 21st Century and Beyond!***

What is required from Each District or ESU?

- 1.) Designate one ***"Microsoft/NECoop Select"*** Program Coordinator for your district or ESU.
- 2.) ***"Microsoft/NECoop Select"*** Program Coordinator contacts NE ESU Cooperative Purchasing office (***800-584-9802 or neselect@esu17.org***) to request "Administrator Password" (*Only one Administrator Password will be assigned for each district or ESU.*)
- 3.) ***"Microsoft/NECoop Select"*** Program Coordinator registers as Administrator online at <http://www.NebraskaK12.e-academy.com> using the "Administrator Password" received from NE ESU Cooperative Purchasing.
- 4.) District or ESU communicates opportunity to students, faculty, and staff with or without aid of "District Information Flyer" which can be personalized by each district. (*Template Attached*)
- 5.) ***"Microsoft/NECoop Select"*** Program Coordinator prints out registration number pages as needed (*from 1 to 99 at a time by students, staff & faculty, or K12 Admin*) and distributes unique number/page to each interested student, faculty, and staff members, so that they can go online and order products for their own use. There is one registration number per page and it includes ordering instructions. (*Each purchaser must have unique registration number*)

District Benefits:

This is a voluntary program. Individual District or ESU participation is not required. Districts and ESU's will be providing a great service to their students, faculty and staff by making these outstanding products available at excellent discounts. (*As much as 75% off of list price*)

Installation Key:

Provided on purchaser's individual product.



“Microsoft/NECoop Select”

Program

Price List

December 1, 2005

Shipping Not Included

Office Standard Edition for Windows	\$60.30
Office Professional for Windows	\$70.10
Office 2004 Professional for Mac	\$71.00
Office 2004 for Macintosh	\$61.15

FrontPage 2003 for Windows	\$51.50
OneNote 2003 for Windows	\$24.85
Project Standard 2003 for Windows	\$56.25
Visio Standard 2003 for Windows	\$33.55
Microsoft Student 2006 for Windows	\$40.25
Microsoft Windows XP Pro Upgrade	\$72.20