

ESU #17 Vacation, Sick and Additional Compensation Guidelines

Vacation (Full Time At-Will Staff Only):

- Administrative (CEO/Director/Administrator): As per contract with ESU #17 Board
- 20 days
- Cumulative to 40 days
- Newly hired at-will staff shall not use vacation days for the first 90 days of employment.

Personal Leave (Certificated Staff Only):

- 3 days per contract year
- Notice of leave required prior to leave date when possible
- Unused leave shall be paid at \$100/day at the end of the school year.

Extra Compensation Wage

- As set by ESU #17 Board

Sick

- 9 days per contract year for at-will staff*
- 8 days per contract year for certificated staff**
- Cumulative to 60 days
- Sick bank option

ESU #17 Calendar

- ESU #17 employees will follow the ESU #17 calendar with employees being compensated for unit holidays

NE ESUCC Staff

- Compensation package as determined by ESUCC

*At-will staff: Staff working under an at-will contract

**Certificated Staff: Staff working under a teaching contract